



Notice of Meeting

Aintree Village Parish Council

To all Members of Aintree Village Parish Council

You are hereby summoned to the Parish Council meeting to be held on **Monday 19th July 2021 in St. Giles Centre**, Aintree Lane, Aintree Village **starting at 7.00pm**

Mo Kundi
Council Manager and Parish Clerk

AGENDA

7219	To receive apologies for absence			
7220	To receive declarations of interest			
7221	Public participation	Sergeant Richard Clark, and PCSO Pete Miley		
7222	To consider and approve the minutes of the Parish Council meeting held on 21 st June 2021			
7223	Outstanding issues from the attached Action List			
7224	Clerk's reports	1. To consider the report on the provision of disabled swings 2. To consider verbal report on the Opening/Closing of Park Gates Contract 3. To consider the report on the relocation of the Flag Pole 4. To consider the report on the Civic Event for 2021		
7225	Reports from external meetings and Chairman's reports.			
7226	Financial Matters	1. To consider and approve June 2021 Budget monitoring report, 2. To consider and approve Payments for authorisation schedule for the period 22 nd June 2021 to 19 th July 2021, 3. To consider and approve amended Payments for authorisation schedule for the period, 18 th May 2021 to 21 st June 2021 , 4. To consider and approve Bank reconciliation for June 2021, 5.To report progress on obtaining Parish Council Credit Card (verbal report)		
7227	Planning Matters	To consider current Planning applications and to note recently approved applications		
7228	Dates of next meetings	Parish Council	F & GP Committee	P & A Committee
		Subject to easing of all Covid 19 restrictions on 19 th July 2021 and no further restrictions being imposed the time table for meetings is as follows and will take place in the Council Chamber		
		20 th September 2021 15 th November 2021 17 th January 2022	16 th August 2021 18 th October 2021 20 th December 2021 21 st February 2022	2 nd August 2021 4 th October 2021 6 th December 2021

		21 st March 2022 (also the Annual Parish Meeting) 16 th May 2022 (Annual Meeting of the Parish Council)	18 th April 2022	7 th February 2022 4 th April 2022
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OUTSTANDING ISSUES FROM THE ACTION LIST

Item No.	Subject	Action	Action By	Target Completion Date	Progress
7011	Civic Awards' Board	Cllr. Gill agreed to contact the person who supplied the previous one to determine if the person is still able to provide a new one and at what price.	Cllr. Gill		
7035	Agenda Items	Council Manager and Parish Clerk to explore the options of strengthening the Standing Orders in relations to the issues raised in the report.	Parish Clerk		
7037	Allowances, Expenses and Reimbursement	Members considered the report of the Internal Auditor on 'the two years' of the Chairman's expenses and the financial payments made to Parish Councillors and staff, and Members Noted the report 'in respect of the internal audit review; i.e. there are no findings to report'. However Members requested the Council Manager and Parish Clerk to develop a comprehensive policy on Allowances, Expenses and Reimbursement.	Parish Clerk		
7103	Park Entrance Sign	The Council Manager and Parish Clerk explore similar signs to those erected in Davenhill Primary School.	Cllr. Gill		Cllr. Gill in contact with Aintree Davenhill Primary School
7133	Tribute to Deceased Members	In recognition of the excellent work done by the late Cllr. Kelly, the orchard be called 'Neil Kelly Orchard and Gardens' in his Memory and should one of the raised beds be available, then individual plaques of deceased Members referred to above be erected on this raised bed.	Parish Clerk		Signs to be manufactured
7173	Review of Policies	Council Manager and Parish Clerk be delegated the task of reviewing and updating the approved policies and bringing only policies to the Parish Council for re-approval where there have been legal, financial or other significant changes	Parish Clerk		On going

7197	Park Flooding Scheme	The Council Manager and Parish Clerk be requested to arrange a meeting involving the Chair and Andrew Martin from Sefton Council	Parish Clerk		Two emails sent – awaiting response
	Notice Boards	The Council Manager and Parish Clerk be requested to obtain quotes for two notice boards for installing on front wall of the Council Chamber			Minutes 7208 PC agreed to purchase of one Noticeboard – on order
	Dog Free Enclosure	The Council Manager and Parish Clerk to take all necessary actions to facilitate the erection of the fence and in consultation with Park & Amenities Committee the purchase of appropriate signage from Sefton Council to make the new area dog free and PSPO compliant.			Meeting with Sefton Officer on 6th July 2021
7199	Credit Card	The Council Manager and Parish Clerk and the RFO to examine the options and the implications of Parish Council having a credit card.	Parish Clerk		On the Agenda
7200	2. Jennifer Banks – Memorial Bench	2. Council Manger and Parish Clerk to arrange a meeting involving Jennifer Banks and Jennifer Banks to determine the type of memorable bench, its likely costs and location in the Park.	Parish Clerk		Waiting for a response
	3. Leigh Banks – Disabled Play Equipment	3. The Council Manger and Parish Clerk to invite Leigh Rollinson to the next meeting of the Parish Council in order to better understand his proposal and fundraising idea.			Waiting for a response
7206	Disabled Swing	A number of Members then touched on the implications and the cost of:- (1) providing a dedicated disabled new swing, (2) permanently converting one of the existing swing seat for use by the disabled, and (3) being able to attach the disabled seat to one of the existing swing as and when required.	Parish Clerk		On the Agenda
7210	Reporting Incidents to the Police	Council Manager and Parish Clerk to invite the local Police Sergeant to the next meeting of the Parish Council.	Parish Clerk		On the Agenda

7210	Risk Management Plan, Risk Management Policy Statement, and Asset Register	Council Manager and Parish Clerk to make the necessary changes and to report back to the Parish Council in due course.			
7213	Angela McEvoy – Old Roan Pub	Council Manager and Parish Clerk to write to Sefton Council with the aim of addressing this particular matter.			Email sent to Sefton Council – 29th June 2021
7215	Flag Pole	Council Manager and Parish Clerk to explore the cost of both relocating the existing Flag pole to near the main entrance and having a new Flag pole all together			On the Agenda
7216	Picnic Benches	Council Manager to explore the cost of installing three picnic benches.			

Aintree Village Parish Council

Disabled Swings

1.0 Purpose of report

- 1.1 The purpose of this report is to inform Members' of the options and costs for installing disabled swings in the Park.

2.0 Introduction

- 2.1 Members at their Parish Council meeting on 21st June 2021 were made aware by Caroline Holman, a local resident, of the need for swings in the Park that could accommodate children with disabilities. Councillor Bennett stated that Mark Pennock had raised some £830 towards the cost of installing facilities for disabled children. A number of Members then touched on the implications and the cost of:- (1) providing a dedicated disabled new swing, (2) permanently converting one of the existing swing seat for use by the disabled, and (3) being able to attach the disabled seat to one of the existing swing as and when required.
- 2.2 Following the Parish Council meeting the Council Manager and Parish Clerk has looked at the disabled swings provided by Sefton Council at Ainsdale Park, a photo of which is shown below and has also been in contact with Adam Brooks from Wicksteed Playground Ltd.



- 2.3 Adam Brooks has indicated in a telephone conversation that providing a disabled swing seat that can be attached to an existing swing as and when required would be impractical and is fraught with difficulties. He advised that having a disabled seat attached permanently to either an existing swing or having a dedicated swing installed are better options. He indicated that the cost of supplying only a disabled swing seat similar to the one shown in the photo above is approximately £750.00.
- 2.4 On 2nd July 2021 Adam Brooks emailed to say that his Technical Manager has advised that the swings are manufactured by SMP (HAGS) and 'he thinks that the new seats would be ok on these frames but you really should get an answer from the manufacturer to confirm'.

2.5 Following the above advice from Adam Brookes, Joshua Frost-Lunn from HAGS was contacted and he advised that:-

‘Many thanks for the photos – the pale blue swing you have looks like it will be best for one of our Mirage Seats – it looks like an old SMP one as well

See quote below for a new mirage seat and chains – the chains are for a 2.72m high frame and can be shortened as required – you will just need to make sure the frame isn't over 2.72m high.

Quote ref S2190:

1 x 88MIRAGE Mirage Seat and Chain Assembly - £594.00

Delivery @ 12% - £71.28

GRAND TOTAL - £665.28 LESS 10% DISCOUNT - £598.00 PLUS V.A.T.

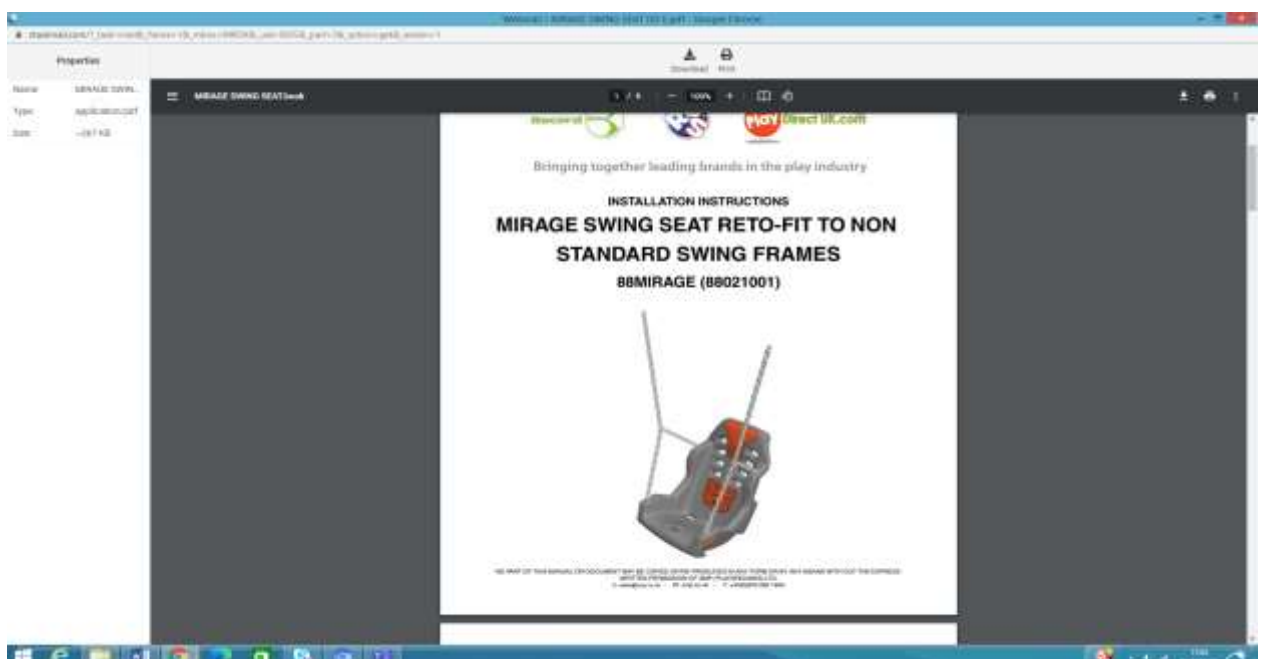
Harnesses are an additional £69.66 each – however are not designed to be left on the seat unattended.

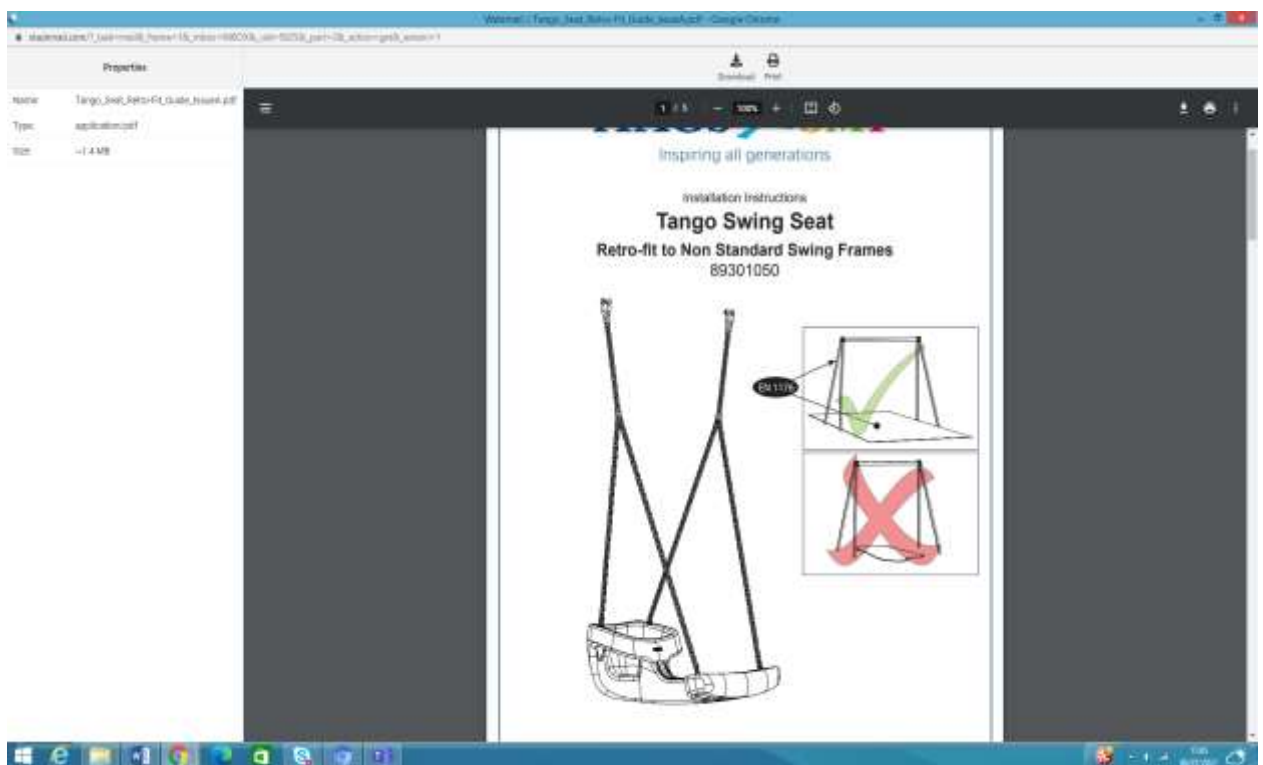
Please also see attached our multi-user tango seat which might be of interest – these are designed to fit frames between 2.2m and 2.5m high – one of these may look good on the pale blue swing also and add some wow factor to the play area! (as long as in the other swing bay to the mirage – or you fit the mirage to the other swing etc) – they are normally £502.20 each however if one is ordered combined with the above I can discount further

If this were required to be fitted by us an additional charge of £450.00 would be raised’.

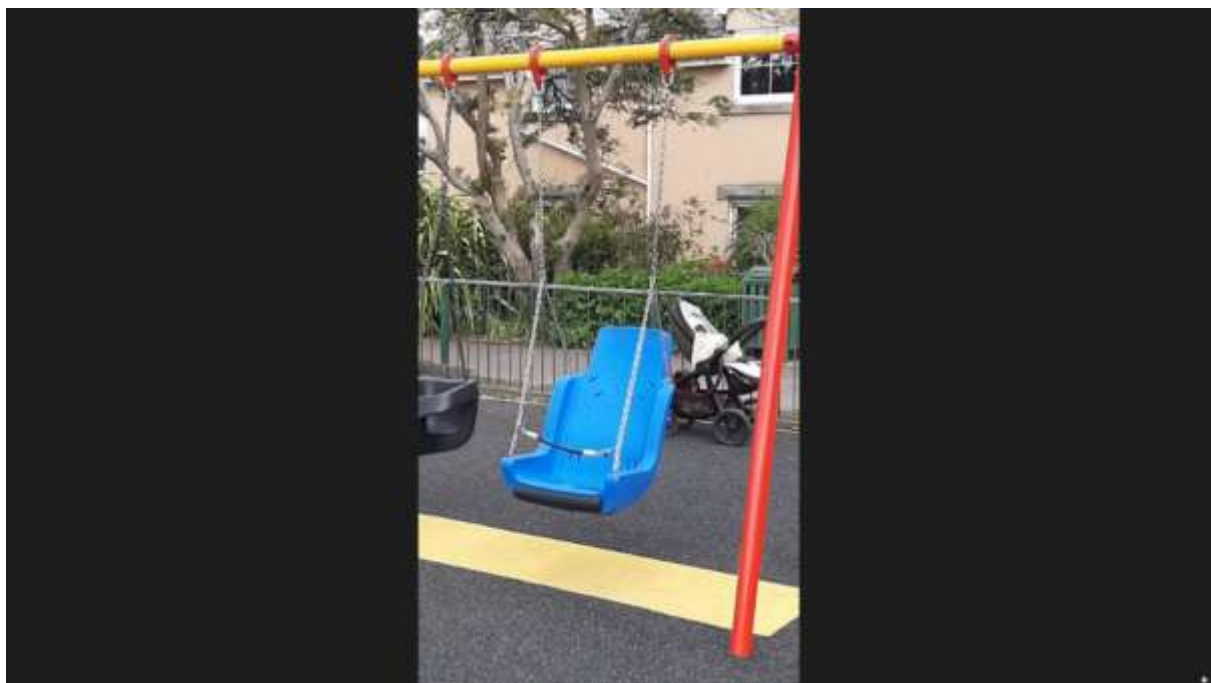
2.6 In response to supplying and installing a dedicated disabled swing, including the relocation of the youth shelter, Joshua Frost-Lunn from HAGS replied on 7th July 2021 that:-

‘Many thanks for the photos – we could likely install a swing frame into the space where the shelter is – however this could work out quite costly as new surfacing will also be required – you could be looking in the region of £7.50K-£10.00K’.

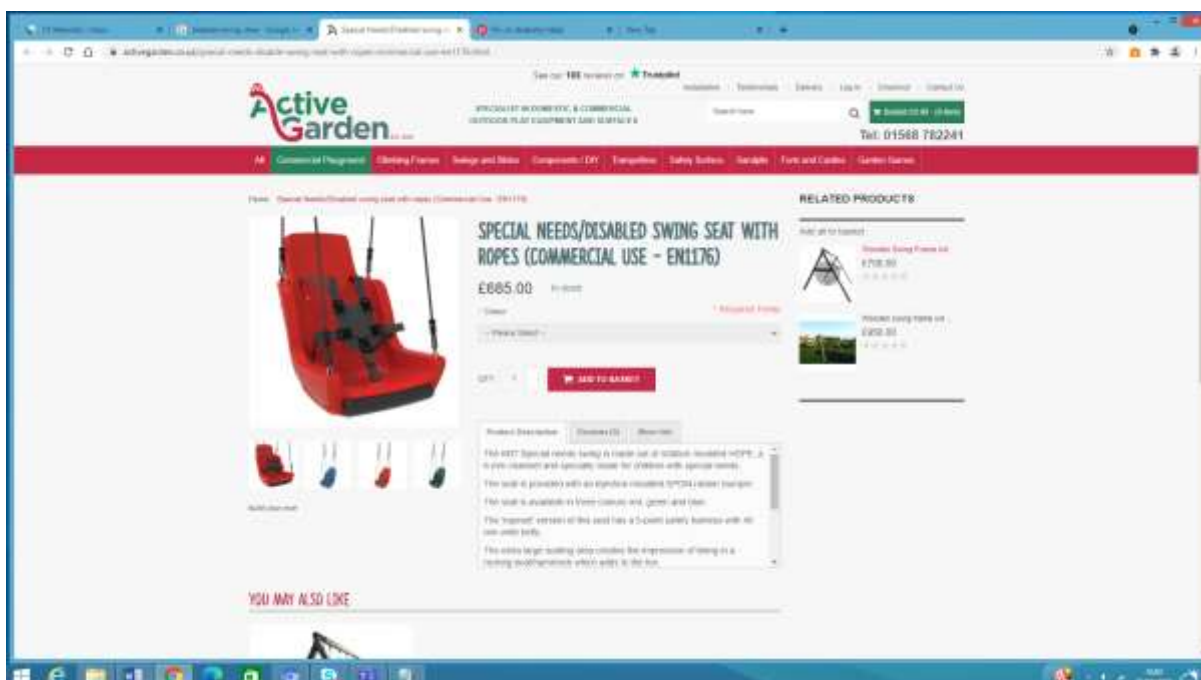




An alternative version of the seat supplied by Wicksteed, which cost approximately £750 is shown below:-



2.4 Google search undertaken by the Council Manager and Parish Clerk into similar seats can be seen below:-



2.5 Adam Brookes from Wicksteed has indicated that with regard to the option of having a new dedicated disabled swing installed that has swing with two swings similar to one in Ainsdale (1x Cradle seat and 1x inclusive seat (car seat) is £2,850 but reduced to £2,500. The price for wetpour safety surfacing under the swing is £3,500. The price to remove and re-install the Youth Shelter would be £1,200. If the Parish Council wanted a tarmac base underneath this would be £1,000. Adam Brookes has indicated that these prices are only estimates and that he will send an official quote when I have viewed the site, which is scheduled for Monday 12th July 2021.

3.0 Comments

3.1 As indicated above there are basically two realistic options available for providing swings that disabled children can safely use in the Park. The first one involves converting one of the existing swing into a disabled swing by installing a new disabled chair.

3.2 The second option is the installation of a new dedicated disabled swing at a new location. In addition to the installation of the new swing, the play surface underneath would also need to be changed to comply with safety regulations. The table below shows the various costs obtained to date:-

Company	Option 1 Replace Existing swing with a disabled swing				Option 2 Dedicated Disabled Swing			
	Seat Type	Cost	Any Other Cost	Total	Cost of Disabled Swing	Cost of relocating the shelter	Cost of play surface	Approx Total Cost + VAT
Wicksteed	Teddy Bear or Similar	£750	Supply Only	£750	£2500	£1200	£3500	£7,200
HAGS	Mirage	£598	Supply Only	£598				£7500 to £10,000

3.3 It should be noted that most of the above information and costing was provided by the two companies based on photos that were sent them, and not from viewing the site. Both companies have indicated that the above costs are likely to vary ones the site is inspected. Adam Brookes from Wicksteed is visiting the Park on 12th July 2021 and hopefully he should be able to provide a more accurate estimate, which will be reported verbally at the Parish Council meeting on 19th July 2021.

4.0 Legal Implications

4.1 There are no legal implications as a result of this report.

5.0 Financial Implications

5.1 There are no financial implications as a result of this report

6.0 Recommendations

Members are requested to consider the content of this report and decide:-

- 6.1 Which option they wish to proceed with so that more precise quotes can be sought from suppliers,
- 6.2 Subject to 6.1 above, if Members are minded to proceed with the option (Option 2) of having a new dedicated swing, then Members need to agree the location of the proposed disabled swing, and
- 6.3 Subject to approval in principle to the installation of a dedicated disabled swing, agree if this matter be delegated to the Park and Amenities Committee now that Covid 19 restriction are planned to be lifted on 19th July 2021

Aintree Village Parish Council

Flag Pole - Relocation

1.0 Purpose of report

1.1 The purpose of this report is to inform Members' of the cost of either moving the existing pole to a new location at the main entrance to the Park, or providing a completely new Flag Pole at the new location.

2.0 Introduction

2.1 Members at their Parish Council meeting on 21st June 2021 consider the suitability of the present location of the Flag pole. Some Members considered that it was not in a prominent position where it is visible to people entering the Park. Members having considered the matter requested the Council Manager and Parish Clerk to explore the cost of both relocating the existing Flag pole to near the main entrance and having a new Flag pole.

2.2 Following the Parish Council meeting, the Council Manager and Parish Clerk has been in contact with the following companies:-

Company Name	Address	Comments	Other Response
North West Flags	Malthouse Business Centre 105 Ormskirk, L37 1QR (01695 575812)	Only sell Flags	
JMS Flagpoles	Ireland Industrial Estate, Adelphi Way, Staveley, Chesterfield S43 3LS (01246 47294)9	Supply and Install Flag Poles	Information sent to company and waiting for a response
Onestop Promotors	17 Gelders Hall Road, Shepshed, Leicestershire LE12 9NH 01509 501180	Supply and Install Flag Poles	Estimate provided
Midland Import Ltd	Grove Road, Industrial Estate, Stroke on Trent ST4 4LG 01783 320041	Do not supply free standing flag poles	

2.3 The two companies that have responded were asked to provide an estimate for either the repositioning of the existing Flag pole to the new location near the entrance to the main Park entrance, and if that was not practical for whatever reasons, the cost of supplying and installing a new flag pole, similar to the existing one at the proposed new location.

2.4 The Council Manager and Parish Clerk sent photos to JMS Flagpoles, and Onestop Promotors showing the existing and the proposed site for the location of the flag poles. Onestop Promotors responded to say that the existing flag pole is some 8 to 9m long, and that their installation team feels that the 'best bet would be to start again' and not to relocate the existing flag pole. Onestop Promotors also requested that a form below be completed in order for them to provide an estimate. A copy of the completed form is show below.

INSTALLATION OF GROUND MOUNTED POLES

Company Name	Aintree Village Parish Council
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Installation Addresss	Harrow Drive, Aintree Village, Liverpool L10 8LD
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Site Contacts	Primary Contact	Secondary Contact
Name	Mo Kundi	Darren Hinton
Mobile Phone Number	07530 589454	
Office / Home Phone Number		

MINIMUM OF 2 CONTACT PHONE NUMBERS REQUIRED

Preferred Completion Week (SUBJECT TO AVAILABILITY)	
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Do you require a Risk Assessment and Method Statement?	Site Specific (Additional Charges Apply)
Is a pre-site induction required?	Yes
Do you require a CAT Scan?	Yes - Additional Charges May Apply

Is there access to water on-site?	Yes
Is there access to electricity on-site?	Yes

No. of flagpoles to be installed	1
Height of flagpole(s)	9
Base Type	Hinged Base

Ground Type	Soil (Including Flowerbed)
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Please state your waste removal requirements	Waste to be bagged and left on site at a cost of £50.00 + VAT
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Is there parking on-site for a large vehicle?	Yes
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Please provide below any further information below that you feel is relevant to our team with regards to the installation of your flagpole/s.
The Parish Council would prefer to have the existing flag pole relocated to the new site. If that is not possible the existing flag pole would need to be dismantled and removed from site.

PLEASE PROVIDE PHOTOGRAPHS OF THE PROPOSED INSTALL AREA WITH THIS QUESTIONNAIRE WHERE POSSIBLE

Please Note: All Services - Unless Otherwise Agreed - are estimated to be completed within a 4-6 Working Week Lead Time, preliminary dates will be confirmed upon acknowledgement of order. Any abortive trips to site, where we have been unable to proceed due to incorrect information provided on this document, or in any other correspondence by the customer, will incur an abortive visit charge of £120.00 plus VAT. Should you need to cancel or re-arrange a schedule visit, we would require 48 hours notice to avoid an abortive visit fee being charged. Any delays resulting from our installers waiting on site for equipment provided by the customer due to the site not be ready, will incur our waiting rate of £75.00 plus VAT per hour.	
Completed by:	Mo Kundi
Date:	5th July 2021

2.5 Members are requested to note that the estimate provided by Onestop Promoters is based on the parameters highlighted in the forms, namely the flag pole will be 9m long, it will have a hinged base, and that waste will be bagged but not taken off site, etc.

Company	Options 1 Cost of relocating the existing pole to the new location	Option 2 Cost of supplying and installing new similar size pole at the new location	Any conditions	Comments
JMS Flagpoles	Waiting for a response. Any response received will be reported verbally at the meeting.			
Onestop Promoters	No estimate provided as feel that it should be a new flag pole	Waiting for a response. Any response received will be reported verbally at the meeting.		

3.0 Comments

3.1 Trying to obtain costing for either relocating the existing Flag pole or for a new Flag pole to be situated at the entrance to the Park has been difficulty, mainly because of the limited number of companies undertaking this kind of work. And because of the reluctance of interested companies to send a representative to the site. To date only one company, Onestop Promoters has been forthcoming in providing any meaningful information. Even then, at the time of writing this report no estimate had been received. It is hoped that this will be available before the meeting on 19th July 2021, in which case it would be reported verbally at the meeting.

4.0 Legal Implications

4.1 There are no legal implications as a result of this report.

5.0 Financial Implications

5.1 There are no financial implications as a result of this report

6.0 Recommendations

Members are requested to consider the content of this report and consider:-

6.1 If the current location of the Flag Pole should be maintained, or

6.2 A new Flag Pole should in principle be installed at the entrance to Park, and

6.3 Subject to 6.2 above, if this matter should be delegated to the Park and Amenities Committee.

Aintree Village Parish Council **Civic Event 2021**

1.0 Purpose of report

1.1 The purpose of this report is to seek Members' views on the proposed Civic Event 2021

2.0 Introduction

- 2.1 Members at their meeting on 19th October 2020 considered the report on the Civic Event 2020, pointing out that due to continuing Coronavirus restrictions it would be very difficult to hold the Event in January 2021 as originally envisaged. Members **AGREED** to defer the Event until such time as the Council Manager and Parish Clerk is of the view that it is safe to hold the said Event.
- 2.2 With the Prime Minister announcing on Monday 5th July 2021 that most of the Covid 19 restrictions in England are likely to be lifted by 19th July 2021, and that people will be able to gather inside once more without the need for social distancing. In light of this change Members may wish to consider holding the Civic Event again.
- 2.3 Members will be aware that the Civic Event is held on the last Sunday of each October, and for this year that falls on 31st October 2021. Members have already agreed the rotation of the Civic Event each year among the four Churches. Given that the Event was scheduled to be held at Holy Rosary RC Church (substitute Hope Community Church) in 2020 but was cancelled due to Covid 19, it is proposed that this year's Event be held at Holy Rosary RC Church (substitute Hope Community Church).
- 2.4 The 2019 Civic Award recipients were as follows:-
- Mark Pennock - Civic Award
 - Tony Donovan - Environmental Award
 - Jim Mowbray - Community Involvement Award
 - Aintree Village Community Library volunteers - Community Involvement Award:-
Jeanette Coombe, Irene Fernandel, Sheila Wright, Pamela Elisabeth Doyle,
Lynne Grant, and Anne Williams
- 2.5 Members had agreed that the inscription on the each trophy should read:-
- Aintree Village Parish Council (crest)
 - Name of the winner (individual or organisation)
 - Winner of Civic Award or Community Involvement Award or Community Environment Award or Community Sport Award or Young Person Award
 - Year Awarded
- 2.6 In addition, Members had agreed that the winner of the Civic Award shall have their name inscribed on the Civic Awards Winners Notice Board situated in the Council Chamber.
- 2.7 Members may recall that for the Civic Event in 2019 catering was undertaken by Sue Harrison who operates the Café in the Park, and was well received. Members may wish to consider the same for this year.

2.8 The issue of flowers being purchased by the Parish Council for presenting to the Mayor of Sefton when attending the Civic Event in 2019 was considered and voted in favour of.

2.9 At the 21st October 2019 Parish Council meeting Members, amongst other things agreed to increase the Council Manager and Parish Clerk's delegated budget to £650.00, with actual costs coming out at:-

• 5 No. Awards Trophies	= £104.35
• Engraving	= £80.00
• Cost for the catering	= £315.00 (No labour costs charged by Sue Harrison)
• Cost of flowers	= £30.00
• Venue & refreshments	= £0.00
Total	= £529.35

3.0 Legal Implications

3.1 There are no legal implications as a result of this report.

4.0 Financial Implications

4.1 There are no financial implications as a result of this report

5.0 Recommendations

Members are requested to note the content of the report and agree that:-

5.1 The Civic Event for 2021 should proceed and be held at Holy Rosary RC Church (substitute Hope Community Church)

5.2 Nominations for Civic Awards for different award categories as per the attached nomination form in Annex A be actively encouraged,

5.3 Invites be sent to named individuals and organisations as per the previous agreed list and any other names and/or organisations put forward by Members,

5.4 Inscription on each trophy should read:-

- Aintree Village Parish Council (crest)
- Name of the winner (individual or organisation)
- Winner of Civic Award or Community Involvement Award or Community Environment Award or Community Sport Award or Young Person Award
- Year Awarded

5.5 Arrangements be made for the purchase of flowers by the Parish Council for presenting to the Mayor of Sefton when attending the Civic Event, and for the purchase of one large trophy (2019 cost was £59.99) and four smaller trophies (2019 cost was £13.99 each) from Timpson catalogue and for the subsequent engraving (2019 cost was £80.00),

5.6 Sue Harrison from the Park Café be requested to provide the catering for the Event, and

5.7 The Council Manager and Parish Clerk be given delegated budget of £650.00 (Cost Code SUN-19 and COM-01) and be requested to arrange the Civic Event for 2021.



Aintree Village Parish Council

CIVIC AWARD NOMINATION FORM

CATEGORY OF CIVIC AWARD NOMINATED FOR (please tick):

	Civic Award - This award recognises an individual's exceptional and continued commitment, and outstanding contribution, to the life of the community of Aintree Village over a considerable period of time, typically for a period exceeding ten years. The award recognises individuals who support the community and make a difference time and time again, with a real commitment to others who live, work or learn in Aintree Village and includes volunteering, community work, helping neighbours or carrying out exceptional deeds, though not through paid employment.
	Community Involvement Award - This award recognises individuals or community and voluntary groups based in Aintree Village who have made a positive contribution to the local community – people or a group who make an extra effort to bring the community together or those who go out of their way to help others or run a charity in their own time. This award is for those who make an outstanding contribution to the community; whether it's popping in on a neighbour every day, organising or supporting community groups or events, or improving the locality for the benefit of everyone, though not through paid employment.
	Community Environment Award - This award is for those who have made a significant difference to the conservation and protection of Aintree Village. This award highlights those people who work to celebrate or protect the environment we live in. It could be someone who champions recycling, is passionate about protecting and conserving the environment or involved with an environmental project in Aintree Village, though not through paid employment
	Community Sport Award - This category recognises sporting endeavour, whether it's playing, organising or contributing to local sports development or coaching. This award is for those who have achieved in any sport and recognises achievements for performances and representing their sport at local, national or international level. They may have overcome adversity such as illness or disability to achieve a personal goal. It is also to celebrate and thank those who give their time for working 'behind the scenes' for teams, clubs and groups.

	Young Person Award – This award recognises a young person or group of young people, aged 18 and under, who have made a positive contribution to the local community and demonstrated exceptional community spirit and civic responsibility.
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	Nominations can be for excellence displayed in a number of fields, including success in subjects that are not normally recognised or awarded in other ways, for acts of bravery, kindness in helping others, outstanding commitment for caring for others or improving their community.
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I nominate the following person / organisation for a Civic Award:

Surname:	
Forename:	
Title:	
Organisation Name:	
Address:	
Post Code:	
Age if under 18 years old	
Telephone No:	

THE RECOMMENDATION

In this section, space has been provided for you to set out details of how the nominee has made a significant contribution within their nominated category, whether it is in the public, private or voluntary sectors.

It is important that you give as much detail as possible about what your nominee has achieved which makes them stand out against others.

Please state in no more than 200 words details for which you consider that the nominee or organisation should receive a Civic Award.

Please describe in no more than 200 words the benefits resulting from the nominee's service to a particular field, area, group or community.

LETTERS OF SUPPORT

Please obtain one or more letters which endorse the nominee's contribution from people who are familiar with his or her services. These should be attached to this nomination form. Please note that it should not be a member of the family.

Supporter's name	Role in which the supporter has known the nominee (for example: colleague, friend).

DETAILS OF THE PERSON MAKING THE NOMINATION

Surname:	
Forename:	
Title:	
Address:	
Post Code:	
Telephone No:	
Email address:	
Relationship to nominee:	
Signature:	
Date:	

Please send this form and letters of support by 5pm, Friday 9th October 2020 to:

Mo Kundi
Council Manager and Parish Clerk
C/O 4 Meldreth Close,
Formby
L37 2YY

Or email to: Clerk@Aintreevillageparishcouncil.gov.uk

FOR OFFICIAL USE ONLY:

Date form received:	
Date form acknowledged:	

Budget Monitoring Report - 01 April 2021-31 March 2022 - (June 2021)

	Payments	-	Budget	June	Spend to date	Balance to date
1	PARK REFURBISHMENTS {PRM-01 to PRM-10}		£7,500.00	£0.00	£0.00	£7,500.00
2	PAYROLL {PRL-01 to PRL-07}		£82,135.00	£7,382.97	£22,026.79	£60,108.21
3	PARK EXPENSES {PEX-01 to PEX-18}					
	External Contractors	Sefton Council - Waste Collection/Skips {PEX-01}	£1,500.00	£0.00	£0.00	£1,500.00
		Titan Locksmiths - Opening/Closing Park Gates {PEX-02}	£6,000.00	£450.00	£1,800.00	£4,200.00
		Sefton Council - CTV/Annual Intruder Alarm Monitoring {PEX-03}	£914.00	£0.00	£0.00	£914.00
		Sefton Council - Annual Key Holding {PEX-04}	£247.00	£0.00	£0.00	£247.00
		Sefton Council - Call Outs {PEX -05}	£500.00	£0.00	£195.00	£305.00
		Sue Harrison - Weekend Contract {PEX-06}	£2,500.00	£260.00	£580.00	£1,920.00
	Other Activities	{PEX-07 to PEX-18}	£23,300.00	£300.11	£1,074.77	£22,225.23
		TOTAL	£34,961.00	£1,010.11	£3,649.77	£31,311.23
4	SUNDRY EXPENSES {SUN-01 to SUN19}		£9,284.00	£471.91	£1,029.11	£8,254.89
5	LOAN REPAYMENTS {PRP-01}		£14,200.00	£0.00	£0.00	£14,200.00
7	UTILITIES {UTI-01 to UTI-05}		£4,870.00	£393.30	£682.59	£4,187.41

6	COMMUNITY EVENTS {COM-01 to COM-03}		£2,200.00	£0.00	£0.00	£2,200.00
8	INSURANCE {INS-01}		£4,000.00	£0.00	£0.00	£4,000.00
9	GPC (PREVIOUSLY SECTION 137 GRANTS) {SEC-01}		£2,500.00	£0.00	£0.00	£2,500.00
10	ELECTION COSTS {ELC-01}		£1,000.00	£0.00	£0.00	£1,000.00
11	BANK CHARGES {BNK-01}		£250.00	£29.00	£71.95	£178.05
12	MILEAGE {MIL-01}		£1,000.00	£8.10	£8.10	£991.90
13	PROFESSIONAL FEES {PRO-01}		£1,000.00	£0.00	£0.00	£1,000.00
14	CONTINGENCY {CON-01}		(£100.00)	£0.00	£0.00	£0.00
15	VAT PAID {VAT-01}		£6,000.00	£133.10	£372.02	£5,627.98
		TOTAL	£170,900.00	£9,428.49	£27,840.33	£143,059.67
16	CAPITAL PROJECTS					
	Park Drainage					
		Parish Council Contribution	£20,000.00			
		External Grant	£0.00			
		TOTAL				
	Receipts		Receipts	June	Total Receipts	Balance to date
17	PRECEPT		£153,200.00	£15,320.00	£107,240.00	£45,960.00
18	BOWLS		£420.00	£0.00	£0.00	£420.00
19	FOOTBALL		£400.00	£0.00	£0.00	£400.00
19	BANK INTEREST (Deposit acc)		£0.00	£0.12	£0.22	-£0.22
20	SUNDRY		£0.00	£170.00	£170.00	-£170.00
21	VAT COLLECTED		£6,000.00	£1,000.00	£1,000.00	£5,000.00
22	VAT - HMRC		£0.00	£0.00	£722.03	-£722.03
			£160,020.00	£0.00	£109,132.25	£50,887.75

PAYMENTS FOR AUTHORISATION
Period Covered 22 June to 12 July 2021

<i>For information only - Contractual/Statutory payments (FIXED)</i>						
<i>Method of payment</i>	<i>Payee</i>	<i>Details relating to payment</i>	<i>Amount £ (without VAT)</i>	<i>VAT</i>	<i>Cost Code</i>	<i>Date Paid</i>
1.Direct Debit	EDF Energy	Monthly payment plan- Changing Rooms/Bowls Pavilion and Playing Fields	94.29	4.71	UTI-02	
		Total	£94.29	4.71		
<i>For information only - Contractual/Statutory payments (VARIABLE)</i>						
2. Bacs	HMRC	Tax/Ni 06 July 2021	1,202.77	0.00	PRL-00	
3.Direct Debit	B & C E Pensions	July 2021 Pension charge	1,159.69	0.00	PRL-00	
4 BACS	NatWest Autopay	Monthly Payroll 06 July 2021	4,222.57	0.00	PRL-00	Paid 06.07.21
		Total	£6,585.03	£0.00		
<i>For information only- Invoices for payment (VARIABLE)</i>						
5.DDR	Talk Talk	Line rental and Broadband June 2021	36.95	7.39	UTI-04	

6.DDR	Hive Telecom	Telephone Calls May 2021	5.02	1.00	UTI-04	
7.BACS	S Harrison	Weekend litter collection June 2021	160.00	0.00	PEX-18	Paid 08.07.21
8.DDR	British Gas	Monthly contract amount	7.59	1.51	UTI-01	
9.Bacs	St Giles Centre	Hire of hall for JuL12 meeting	50.00	0.00	SUN-19	
		Total	£310.06	£9.90		
For information only - Contractual/Statutory payments (FIXED)			£94.29	£4.71		
For information only -Contractual/Statutory payments (VARIABLE)			£6,585.03	£0.00		
For information only- Invoices for payment (VARIABLE)			£310.06	£9.90		
Amended Payments to be approved 12 July 2021 (including VAT)			£7,003.99			

AMENDED PAYMENTS FOR AUTHORISATION**Period Covered 18 May to 21 June 2021**

<i>For information only - Contractual/Statutory payments (FIXED)</i>						
<i>Method of payment</i>	<i>Payee</i>	<i>Details relating to payment</i>	<i>Amount £ (without VAT)</i>	<i>VAT</i>	<i>Cost Code</i>	<i>Date Paid</i>
1. Direct Debit	EDF Energy	Monthly payment plan- Changing Rooms/Bowls Pavilion and Playing Fields	94.29	4.71	UTI-02	
		Total	£94.29	4.71		
<i>For information only - Contractual/Statutory payments (VARIABLE)</i>						
2. BACS	HMRC	Tax/Ni 06 June 2021	1,255.36	0.00	PRL-00	
3. Direct Debit	B & C E Pensions	June2021 Pension charge	1,231.25	0.00	PRL-00	
4 BACS	NatWest Autopay	Monthly Payroll 06 June 2021	4,384.29	0.00	PRL-00	
		Total	£6,870.90	£0.00		
<i>For information only- Invoices for payment (VARIABLE)</i>						
5. DDR	Talk Talk	Line rental and Broadband May 2021	36.95	7.39	UTI-04	
6. DDR	Hive Telecom	Telephone Calls May 2021	5.02	1.00	UTI-04	

7.BACS	Titan Locksmiths	Opening / Closing of the Park Apr 2021	450.00	0.00	PEX-10	
8.BACS	S Harrison	Weekend litter collection	260.00	0.00	PEX-18	
9.BACS	K Ellis-1	Chemicals and Grass seed from Amazon	96.65	8.33	PEX-12	
10.DDR	British Gas	Monthly contract amount	7.59	1.51	UTI-01	
11.BACS	D Hinton	Mileage Jan-May 21	8.10	0.00	MIL-01	
12.BACS	M Kundi	Postage £61.97/Telephone £51.06	104.52	8.51	SUN-01	
13.BACS	St Giles Centre	Hire of hall for June meeting	50.00	0.00	SUN-19	
14.DDR	NatWest Bank	Monthly bank charges	7.35	0.00	BNK-01	
15.BACS	K Ellis-2	Balance of Oakleys brushes	96.65	8.33	PEX-12	
16.DDR	Screwfix Direct	Safety wear	107.85	21.57	SUN-13	
17.DDR	Water Plus	Quarterly bill	198.39	0.00	UTI-03	
18.DDR	The Right Fuel Card	Fuel for park equipment	29.81	5.96	PEX-13	
19.BACS	Grainger Fire Services	Inspect and replace fire extinguishers	76.00	15.20	PEX-18	
20.BACS	Jenkinsons	Toner Cartridges /printer paper	252.09	50.41	SUN-02	
21. BACS	NatWest	Autopay monthly charge	21.65	0.00	BNK-01	
22.BACS	HMRC	Outstanding payment 2020-2021	300.14	0.00	PRL-00	
		Total	£2,109.76	£128.41		
For information only - Contractual/Statutory payments (FIXED)			£94.29	£4.71		
For information only -Contractual/Statutory payments (VARIABLE)			£6,870.90	£0.00		
For information only- Invoices for payment (VARIABLE)			£2,109.76	£128.41		
Amended Payments to be approved 21 June 2021 (including VAT)			£9,208.07			

Bank Reconciliation June 2021

<u>CURRENT ACCOUNT - Bank reconciliation – as at 30 June 2021</u>				
		£ (-)	£ (+)	£ Balance
Balance brought forward 31 May 2021				95,303.58
Add receipts			16,490.00	
Transfer To Reserve Account		0.00		
Transfer From Reserve Account			0.00	111,793.58
Payments		9,208.07		102,586.51
Add back unpresented £1,634.58 B & CE £450 TITAN LOCKS June 2021 1,231.25 B&CE			3,315.33	
Add back cancelled payment to HMRC £778.58			778.58	
Balance Carried Forward				106,680.42
DIFFERENCE TO STATEMENT BALANCE			174.36	
Balance 30 June 2021- Agreed to bank statement 869				106,854.78
<u>RESERVE ACCOUNT- Bank June 2021</u>				
Balance brought Forward 31 May 2021				12,913.70
Add Interest received			0.12	12,913.70
Transfer To Current Account		0.00		
Transfer From Current Account			0.00	
Balance Carried Forward 30 June 2021				12,913.82
Unity Bank Account –Bank Reconciliation –as at 30 June 2021				
Balance brought forward 31 May 2021				70,055.28
Add interest received			0.00	
Balance Carried Forward 30 June 2021				70,055.28
<u>SUMMARY OF BALANCES AS AT 30 June 2021</u>				
Current Account (after deducting unpresented cheques)				102,586.51
Reserve Account				12,913.82
Unity Bank Account				70,055.28
<u>Total cash available (30 June 2021)</u>				185,555.61

PLANNING MATTERS - Planning Applications – Submitted

Address	Planning Application	Description	Date	Status
130 Aintree Lane Aintree Liverpool L10 8LE	DC/2021/01551	Erection of a two storey extension including juliet balconies to the rear, and dormer extension to the front and rear of the dwellinghouse and increase in height of the roof by 933mm.	Thu 24 Jun 2021	Registered
108 Altway Aintree Liverpool L10 6LF	DC/2021/01022	Erection of a part two storey/part single storey extension to the side and single storey extension to the rear of the dwellinghouse, following the demolition of existing outrigger and garage	Tue 15 Jun 2021	Registered
Aintree Hall Farm 133A Oriol Drive Aintree Liverpool L10 3JP	DC/2013/00621	Erection of a detached three storey dwelling following demolition of the existing	Tue 28 Jan 2014	Registered

Approved Planning Applications			
Address	Planning Application	Description	Date Decided
Unit 5a Valentines Building Topham Drive Aintree Liverpool L9 5AL	DC/2021/01182	Approval of details reserved by condition 5A attached to planning permission DC/2021/00407 approved on 16/04/2021	Tue 22 Jun 2021
Aintree Filling Station Ormskirk Road Aintree	DC/2021/00800	Approval of details reserved by Conditions 3, 4, 5, 6, 9a and 11 attached to planning permission DC/2020/00718 approved on 29/10/2020.	Mon 05 Jul 2021